

**RECYCLING INFORMATION FOR TENANTS IN RESIDENTIAL BUILDING**  
**WITH 4-UNITS OR LESS**

The Chicago Recycling Ordinance requires landlords to educate tenants about the City's recycling program. Recyclables should be deposited loose (not bagged) into the blue cart. You do not need to separate different types of recyclables.

**To recycle, place the following in the City's blue bins:**

- **Aluminum and steel cans.** Empty and rinse.
- **Food and beverage cartons.** Empty and replace cap.
- **Glass bottles and jars.** Empty and rinse.
- **Mixed paper, mail, newspapers, magazines.**
- **Flattened, clean cardboard.**
- **Plastic bottles and containers.** Empty and replace cap.

**DO NOT place the following in the City's blue bins:**

- Plastic bags of any kind (including trash bags)
- Food or liquid (scrape out and empty all containers)
- Tanks
- Tanglers (no hoses, wires, chains or electronics)
- Garbage
- Recyclables should not be in bags of any kind

**Here is what you need to know about recycling while living here:**

1. WHERE: Recycling containers are located:  
\_\_\_\_\_
2. WHEN: Recycling pick-ups occur on:  
\_\_\_\_\_
3. WHO: Recycling services are provided by the Department of Streets and Sanitation
4. NEED HELP? For questions about recycling, please call: 311 or visit  
[recyclebycity.com/Chicago](http://recyclebycity.com/Chicago).